



Personnel Commission
AGENDA OF SPECIAL MEETING
Wednesday, April 19, 2017 - 5:30 P.M.
Site 18, Room 125
37230 37th Street East, Palmdale, CA 93550

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Kathleen Duren, Chairperson
Ms. Rosa B. Fuller, Commissioner
Mrs. Deneese Thompson, Vice Chairperson
Mrs. Vicki Galli, Director, Personnel Commission

I. STUDY SESSION

A. Personnel Commission Budget

II. PUBLIC COMMENTS

A. Comments Concerning Items on the Agenda

III. NEW BUSINESS

A. Public Hearing

1. Proposed 2017-2018 Personnel Commission Annual Budget

ACTION
82-16/17

B. Approval of 2017-2018 Personnel Commission Annual Budget

IV. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session, pursuant to Government Code, Section 54957

1. Public Employee Evaluation – Director, Personnel Commission

V. REPORT OUT ACTIONS TAKEN (if any) IN CLOSED SESSION

A. With respect to every item of business to be discussed in closed session, pursuant to Government Code, Section 54957

1. Public Employee Evaluation – Director, Personnel Commission

VI. DATE/TIME OF NEXT REGULAR PERSONNEL COMMISSION MEETING: May 10, 2017 at 5:30 P.M.

OPEN SESSION ADJOURNMENT _____ P.M.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Personnel Commission office at 661 285 2902. Notification 48 hours prior to the meeting will enable to the Commission to make reasonable arrangements to ensure accessibility to this meeting.

As of July 1, 2008, the District is required to make documents (revised or otherwise) distributed to the Personnel Commission within 72 hours of a meeting, simultaneously available for public review, provided such documents are not otherwise exempt from public disclosure. Such documents will be available for public review in the Personnel Commission office.

PALMDALE SCHOOL DISTRICT

PERSONNEL COMMISSION

AGENDA ITEM

DATE:	April 19, 2017	REPORT
TO:	Personnel Commission	X ACTION
FROM:	Vicki Galli Director, Personnel Commission	
RE:	APPROVAL OF PERSONNEL COMMISSION 2017-2018 BUDGET	

BACKGROUND

As a Merit District, it is necessary to submit an annual proposed Personnel Commission budget, hold a public hearing, and take action on the proposed budget prior to May 30th of the said year per California Education Code Section 45253. Notices of the public hearing and proposed budget are sent to all governing Board members. In accordance with Personnel Commission Rules and Regulations, Item 2.16, the budget will be proposed to the Commissioners not later than the first meeting in April.

STATUS

On April 19, 2017, a public hearing will be held regarding the attached 2017-2018 Personnel Commission budget.

RECOMMENDATION

It is recommended that the Personnel Commission approve the proposed 2017-2018 annual budget as presented.

VG:smc
82-16/17



California School Personnel Commissioners Association
Supporting Education Through Merit

It is that time of the year that you are preparing your Personnel Commission's fiscal 2017-18 budget. I am attaching a budget letter for information. Some of you are new to the Personnel Commission budget process, and the attachments will provide you with a summary of the budget process for commissioners.

As you prepare your budget, do not forget to plan for your staff training and development as authorized by Ed. Code 45255. The following are CSPA provided educational and training opportunities specifically focused on your needs in a Merit System:

Merit Academy beginning in January or February 2018, specific dates to be determined and our annual conference from Feb 1- 4, 2018 in San Diego. In addition, we partner with CODESP and CPS HR services throughout the for job related webinars.

By joining your regional CSPA association you will have an opportunity to meet with other commissioners and staff, share common interests and participate in additional training.

For additional HR technical training of your Director, staff, and even commissioners that are interested, we recommend joining professional organizations such as the Personnel Testing Council (PTC), The Western Regional Intergovernmental Assessment Council (WRIPAC), International Personnel Management Association (IMPA).

A well-educated Personnel workforce makes for a strong Personnel Commission.



California School Personnel Commissioners Association

Supporting Education Through Merit

15360 Tacony Road Apple Valley, CA 92307

Phone: (760) 617-4297 Fax: (760) 242-5843

www.meritsystem.org

George Cole, Executive Director

THE PERSONNEL COMMISSION BUDGET, WHO CONTROLS THE PURSE STRINGS?

The local governing board of a school district does not control the expenditures of the Personnel Commission as it does most other district expenditures. **The Second Appellate Court of the State of California in *Lynnwood Personnel Commission vs. Lynnwood Board of Education* determined that the California Legislature allows the Personnel Commission to be financially independent by formulating its own budget; to be politically independent by appointing its own staff; and to be functionally independent by supervising its own employees.** Under early merit system laws, funding for the Personnel Commissions was often left to the discretion of local school boards, legislators or mayors. Thus commissions had to depend upon the continued support of controlling bodies for their funding. Commissions established in one political climate or by vote of the electorate were often rendered powerless by spoils minded political machines that cut off their funding. The individuals who framed the Merit System provision of California law sought to free school Personnel Commissions from the undue influence of political pressure and shifting governmental pressures. Thus, under the present Education Code, the Commission budget is a legal charge against the funds of the school district. Personnel Commissioners should recognize that the budgets that they approve annually must provide the necessary staffing and operational funding that is necessary for Personnel Commission staffs to efficiently and effectively provide the required services for their School Districts. If Commissions fail to provide adequate funding, they can also expect to be challenged and criticized for not doing their job. The Personnel Commission's budget is not a complicated document compared to the district's budget. Personnel Commissions should be able to justify and support every dollar in their budget and understand that the budget is no more than a spending plan that is administered by their director. The

school district can't authorize any expenditure or make any transfers between object codes without the Director's approval. Commissions should periodically receive budget status reports at regular Commission meetings and advised of any expenditure that requires transfers between staffing or operational expenses. **The Personnel Commission is not intended to operate without accountability in the way it spends its funds. State law mandates a specific set of procedures that a Commission must follow in order to secure budgetary approval. The Commission has the responsibility for determining what is necessary and adequate to carry out its mandates (Attachment 1-Ed Code 45253).**

If the County Superintendent of Schools proposes to reject a Commission budget, CSPCA highly recommends that the County Superintendent of Schools contract with the Office of Administrative Hearings and Appeals of the State of California, for an independent administrative law judge to conduct a public hearing. This is the procedure required by the ED Code for a County Office of Education Merit System.

Having the County Superintendent to follow this procedure removes any political pressure from the process, and basis the decision on the law and the facts.

George Cole
Executive Director, CSPCA

Attachment 1

45253. (a) The commission shall prepare an annual budget for its own office which, upon the approval of the county superintendent of schools, shall be included by the governing board in the regular budget of the school district. The annual budget of the commission may include amounts for the purposes of Section 45255.

(b) The budget shall be prepared for a public hearing by the commission to be held not later than May 30 of each year, or at a date agreed upon between the governing board and the personnel commission to coincide with the process of adoption of the school district budget. The commission shall forward a copy of its proposed budget to the governing board indicating the time, date and place for the public hearing of the budget and shall invite board and district administration representatives to attend and present their views. The commission shall fully consider the views of the governing board prior to adoption of its proposed budget. The commission shall then forward its proposed budget to the county superintendent of schools for action.

(c) If the county superintendent of schools proposes to reject the budget as submitted by the commission of a school district, he or she shall, within 30 days after the commission's submission of the budget, hold a public hearing on the proposed rejection within the affected district. He or she shall have informed both the commission and the governing board of the date, time and place of the hearing. He or she may after the public hearing either reject, or, with the concurrence of the commission, amend the proposed budget. In the absence of agreement between the personnel commission and the county superintendent, the budget of the preceding year shall determine the amount of the new budget, and the items of expenditure shall be determined by the commission.

(d) If the county superintendent of schools proposes to reject the budget as submitted by the personnel commission of a county office of education, the county superintendent shall contract with the Office of Administrative Hearings of the State of California for an administrative law judge to conduct a public hearing on the proposed rejection. The administrative law judge shall render findings and any proposed amendments, if any, to the proposed budget. The personnel commission may accept or reject the findings and proposed amendments. If the personnel commission rejects the findings and proposed amendments, if any, of the administrative law judge, the budget of the preceding year shall determine the amount of the new budget, and the items of expenditure shall be determined by the commission.

(e) The procedures of subdivision (d) apply if an individual serves as both the county superintendent of schools and the superintendent of a school district within the county.

45255. The commission may, with respect to the staff of the commission, expend funds for their orientation, training, retraining, and development and for any purpose prescribed by Article 9 (commencing with Section 45380) of this chapter.



Business Advisory Services
Annual Budget of Personnel Commission
Fiscal Year 2017-2018
Education Code Section 45253 (K-12 Districts) or 88073 (CC Districts)

Palmdale

School District, Los Angeles County, California.

Notice of Public Hearing by the Personnel Commission

To: Governing Board and District Administration

The Public Hearing on this proposed budget will be held at

37230 37th Street East, Room 125, Palmdale, CA

(Place)

on April 19, 2017 at 5:30 o'clock P M.

You are invited to attend and present your views.

Signed

Chairman or Director of Personnel Commission

Adopted Annual Budget of Personnel Commission

To: Los Angeles County Office of Education

The Annual Budget of Personnel Commission was adopted on:

Date of meeting April 19, 2017

Signed

Chairman or Director of Personnel Commission

Approval of Annual Budget of Personnel Commission

To: Governing Board and Personnel Commission

This report has been examined and approved by

Date

LOS ANGELES COUNTY OFFICE OF EDUCATION
Business Advisory Services

**NOTIFICATION OF DISTRICT INTENT TO CONCUR WITH OR REJECT
THE PROPOSED FISCAL YEAR 2017-18 PERSONNEL COMMISSION BUDGET**

- _____ The Governing Board concurs with the proposed fiscal year 2017-18 Personnel Commission Budget.
- _____ The Governing Board intends to request that the County Superintendent of Schools reject the Personnel Commission's budget and follow the provisions of Education Code (EC) Section 45253 or EC Section 88073. **The superintendent, on behalf of the district Governing Board, will be submitting a formal written request to the Los Angeles County Superintendent of Schools to reject the budget.**
- _____ The Governing Board neither concurs with, nor intends to request the County Superintendent to reject the Personnel Commission's budget.

Date

Palmdale School District

District Name

Signature
District Superintendent/President

NOTE: This "Notification of District Intent" **must** be attached to the proposed Personnel Commission Budget when it is submitted to the Los Angeles County Office of Education.

Annual Financial and Budget Report
Fiscal Year 2017-2018

Expenditure by Object		2015-2016 Actual*	2016-2017 Actual or Estimated*	2017-2018 Budget*
2000	Classified Salaries ⁽¹⁾			
	Commission Members ⁽²⁾	\$ 2,400.00	\$ 1,350.00	\$ 2,700.00
	Director	130,199.00	121,257.00	120,872.00
	Secretaries, Clerks	48,553.00	28,466.00	48,077.00
	Other	184,089.00	82,243.00	190,469.00
3000	Employee Benefits	228,693.00	120,479.00	252,142.00
	Subtotal	593,934.00	353,795.00	614,260.00
4000	Supplies and Equipment Replacement	8,648.00	1,969.00	21,500.00
5000	Operating Expenses	67,964.00	47,614.00	111,825.00
6000	Equipment	0.00	0.00	0.00
	Subtotal	76,612.00	49,583.00	133,325.00
	Appropriation for Contingencies ⁽³⁾	0.00	0.00	0.00
	Total Expenditures	\$ 670,546.00	\$ 403,378.00	\$ 747,585.00

* Round to the nearest dollar.

- ⁽¹⁾ Include expenditures only directly attributable to the activities of the Commission and their employees.
For example: salaries of administrators having a line responsibility for all district operations **should not** be prorated even though some time may be spent working with the personnel director.
- ⁽²⁾ Salaries for Commission members should not be included without prior and specific authorization by the Governing Board. (Education Code Section 45250)
- ⁽³⁾ Include in Appropriation for Contingencies only amounts that may seem necessary for unforeseen requirements.

LOS ANGELES COUNTY OFFICE OF EDUCATION
Business Advisory Services

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Date

Palmdale School District

District Name

Signature

District Superintendent/President

NOTE: This "Notification of District Intent" **must** be attached to the proposed Personnel Commission Budget when it is submitted to the Los Angeles County Office of Education.

PERSONNEL COMMISSION (Location 2300000) 2017-18 BUDGET WORKSHEET

Description	Object	Function	2015-16 Actuals	2016-17 Budget	2016-17 YTD Actual	2017-18 Proposed	Up/Down	Justification
Commissioners	2305	74400	\$ 2,400	\$ 3,000	\$ 1,350	\$ 2,700	\$ (300)	
PC Director	2350	74400	\$ 130,199	\$ 116,314	\$ 121,257	\$ 120,872	\$ 4,558	
Personnel Analysts	2406	74400	\$ 171,067	\$ 167,720	\$ 77,240	\$ 174,998	\$ 7,278	
Secretary	2410	74400	\$ 48,553	\$ 46,452	\$ 28,466	\$ 48,077	\$ 1,625	
Classified Extra Hours	2411	74400	\$ 10,777	\$ 15,000	\$ 4,869	\$ 15,471	\$ 471	
Admin Subs	2422	74400	\$ 2,245	\$ -	\$ 134	\$ -	\$ -	
TOTAL OBJECT 2000			\$ 365,241	\$ 348,486	\$ 233,316	\$ 362,118	\$ 13,632	
PERS - Classified	3212	74400	\$ 40,532	\$ 39,510	\$ 30,872	\$ 48,115	\$ 8,605	
OASDI - Classified	3312	74400	\$ 22,410	\$ 21,608	\$ 14,548	\$ 22,452	\$ 844	
Medicare - Classified	3332	74400	\$ 5,272	\$ 5,055	\$ 3,595	\$ 5,251	\$ 196	
ARP Classified	3342	74400	\$ 81	\$ -	\$ -	\$ -	\$ -	
H/W - Classified	3412	74400	\$ 122,347	\$ 135,776	\$ 50,632	\$ 137,376	\$ 1,600	
U/I - Classified	3512	74400	\$ 181	\$ 177	\$ 123	\$ 182	\$ 5	
W/C - Classified	3612	74400	\$ 11,699	\$ 1,077	\$ 7,067	\$ 11,118	\$ 10,041	
OPEB Active	3712	74400	\$ 12,271	\$ 11,711	\$ 7,839	\$ 12,168	\$ 457	
OPEB	3752	74400	\$ 13,900	\$ 15,480	\$ 5,803	\$ 15,480	\$ -	
TOTAL OBJECT 3000			\$ 228,693	\$ 230,394	\$ 120,479	\$ 252,142	\$ 21,748	

PERSONNEL COMMISSION (Location 2300000) 2017-2018 BUDGET WORKSHEET

Description	Object	Function	2015-16 Actuals	2016-17 Budget	2016-17 YTD Actual	2017-18 Proposed	Up/Down	Justification
Supplies - Buyout	4320	74400	\$ 7,293	\$ 14,000	\$ 1,851	\$ 12,000	\$ (2,000)	
Supplies - Technology	4380	74400	\$ 169	\$ 2,000	\$ 118	\$ 2,000	\$ -	Ipad accessories, keyboards, projector bulbs, etc.
Supplies - Tech Non Cap	4420	74400	\$ -	\$ 500	\$ -	\$ 1,000	\$ 500	New version DVDs for resource
Equip Tech Non Cap	4480	74400	\$ 1,222	\$ 5,500	\$ -	\$ 6,500	\$ 1,000	Copier, 3 Ipads for QAI, 2 printers
TOTAL OBJECT 4000			\$ 8,684	\$ 22,000	\$ 1,969	\$ 21,500	\$ (500)	
Mileage	5210	74400	\$ 1,687	\$ 100	\$ 36	\$ 2,000	\$ 1,900	New LMCT mileage policy
Travel & Conference	5220	74400	\$ 2,826	\$ 15,000	\$ 10,617	\$ 18,000	\$ 3,000	Prof Dev, user, merit system conferences
Dues & Membership	5310	74400	\$ 2,871	\$ 3,000	\$ 3,050	\$ 3,250	\$ 250	Add PCASC, increase in CODESP
Direct Costs - Printing	5712	74400	\$ 2,129	\$ 2,000	\$ 611	\$ 2,000	\$ -	
Postage	5719	74400	\$ 868	\$ 2,000	\$ 440	\$ 2,000	\$ -	
Advertising	5810	74400	\$ 2,529	\$ 10,000	\$ 1,290	\$ 10,000	\$ -	
Legal	5822	74400	\$ 17,491	\$ 40,000	\$ 6,090	\$ 40,000	\$ -	
Software Support	5828	74400	\$ 14,261	\$ 14,500	\$ 14,261	\$ 27,375	\$ 12,875	Increase in NeoGov, OPAC, Add Onboarding, EMS
Consultants	5830	74400	\$ 23,302	\$ 37,000	\$ 11,099	\$ 6,400	\$ (30,600)	EMS, Prof Dev
Other Operating Services	5890	74400	\$ -	\$ -	\$ 120	\$ 800	\$ 800	Shredding
TOTAL OBJECT 5000			\$ 67,964	\$ 123,600	\$ 47,614	\$ 111,825	\$ (11,775)	
TOTAL OBJECT 6000								
TOTAL			\$ 670,582	\$ 724,480	\$ 403,378	\$ 747,585	\$ 23,105	

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.2305.23000000	Governing Board Member	\$2,400.00	\$0.00	\$2,400.00	\$1,350.00	\$1,350.00	\$1,050.00	\$0.00	\$1,050.00	43.75%

Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
9/9/2016	995	0	0		0	0	0			Adjusting	\$150.00
8/10/2016	1335	0	0		0	0	0			Adjusting	\$300.00
10/7/2016	1410	0	0		0	0	0			Adjusting	\$150.00
11/10/2016	1712	0	0		0	0	0			Adjusting	\$150.00
6											
12/9/2016	1849	0	0		0	0	0			Adjusting	\$150.00
1/10/2017	2343	0	0		0	0	0			Adjusting	\$300.00
2/10/2017	2840	0	0		0	0	0			Adjusting	\$150.00
Detail Total:											\$1,350.00

01.0.00000.0.00000.74400.2350.23000000	Director-Classified	\$120,872.00	\$0.00	\$120,872.00	\$121,256.77	\$121,256.77	(\$384.77)	\$0.00	(\$384.77)	-0.32%
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Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
9/9/2016	995	0	0		0	0	0			Adjusting	\$10,072.67
8/10/2016	1335	0	0		0	0	0			Adjusting	\$10,072.67
10/7/2016	1410	0	0		0	0	0			Adjusting	\$19,020.61
11/16/2016	1590	0	0		0	0	0			Adjusting	\$916.66
6											
11/10/2016	1712	0	0		0	0	0			Adjusting	\$20,672.49
6											
12/9/2016	1849	0	0		0	0	0			Adjusting	\$21,543.79
1/10/2017	2343	0	0		0	0	0			Adjusting	\$19,478.94
2/10/2017	2840	0	0		0	0	0			Adjusting	\$19,478.94
Detail Total:											\$121,256.77

01.0.00000.0.00000.74400.2406.23000000	Confidential/Classified/Non-Supervisory	\$185,139.00	\$0.00	\$185,139.00	\$77,239.97	\$77,239.97	\$107,899.03	\$0.00	\$107,899.03	58.28%
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Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
9/9/2016	995	0	0		0	0	0			Adjusting	\$14,443.93
8/10/2016	1335	0	0		0	0	0			Adjusting	\$14,478.76
8/15/2016	1402	0	0		0	0	0			Adjusting	\$3,214.06
10/7/2016	1410	0	0		0	0	0			Adjusting	\$8,931.62
11/10/2016	1712	0	0		0	0	0			Adjusting	\$8,931.62
6											
12/9/2016	1849	0	0		0	0	0			Adjusting	\$8,931.62
1/10/2017	2343	0	0		0	0	0			Adjusting	\$9,154.18
2/10/2017	2840	0	0		0	0	0			Adjusting	\$9,154.18
Detail Total:											\$77,239.97

01.0.00000.0.00000.74400.2410.23000000	Secretaries	\$48,307.00	\$0.00	\$48,307.00	\$28,466.10	\$28,466.10	\$19,840.90	\$0.00	\$19,840.90	41.07%
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Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
9/9/2016	995		0	0		0	0	0		Adjusting \$3,646.24
8/10/2016	1335		0	0		0	0	0		Adjusting \$4,025.84
8/15/2016	1402		0	0		0	0	0		Adjusting \$1,642.42
10/7/2016	1410		0	0		0	0	0		Adjusting \$3,830.32
11/10/2016	1712		0	0		0	0	0		Adjusting \$3,830.32
6										
12/9/2016	1849		0	0		0	0	0		Adjusting \$3,830.32
1/10/2017	2343		0	0		0	0	0		Adjusting \$3,830.32
2/10/2017	2840		0	0		0	0	0		Adjusting \$3,830.32
Detail Total:										\$28,466.10
01.0.00000.0.00000.74400.2421. Admin-Extra Hours			\$4,586.24	\$0.00	\$4,586.24	\$4,868.72	\$4,868.72	(\$282.48)	\$0.00	(\$282.48) -6.16%
2300000										
Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
9/9/2016	995		0	0		0	0	0		Adjusting \$1,346.76
9/9/2016	1284		0	0		0	0	0		Adjusting \$12.47
8/10/2016	1335		0	0		0	0	0		Adjusting \$748.22
8/10/2016	1335		0	0		0	0	0		Adjusting \$918.54
8/15/2016	1402		0	0		0	0	0		Adjusting \$87.29
10/7/2016	1410		0	0		0	0	0		Adjusting \$695.96
11/10/2016	1712		0	0		0	0	0		Adjusting \$527.60
6										
12/9/2016	1849		0	0		0	0	0		Adjusting \$249.40
2/10/2017	2840		0	0		0	0	0		Adjusting \$282.48
Detail Total:										\$4,868.72
01.0.00000.0.00000.74400.2422. Classified-Substitutes			\$135.00	\$0.00	\$135.00	\$134.09	\$134.09	\$0.91	\$0.00	\$0.91 0.67%
2300000										
Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
10/25/2016	1463		0	0		0	0	0		Adjusting \$134.09
6										
Detail Total:										\$134.09
01.0.00000.0.00000.74400.3212. PERS. Class			\$49,541.00	\$0.00	\$49,541.00	\$30,871.84	\$30,871.84	\$18,669.16	\$0.00	\$18,669.16 37.68%
2301000										

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
9/9/2016	995	0	0			0	0	0		Adjusting \$3,904.31
9/9/2016	1284	0	0			0	0	0		Adjusting \$1.73
8/10/2016	1335	0	0			0	0	0		Adjusting \$3,957.03
8/15/2016	1402	0	0			0	0	0		Adjusting \$575.02
10/7/2016	1410	0	0			0	0	0		Adjusting \$4,407.01
10/25/201	1463	0	0			0	0	0		Adjusting \$18.63
6										
11/16/201	1590	0	0			0	0	0		Adjusting \$127.30
6										
11/10/201	1712	0	0			0	0	0		Adjusting \$4,407.01
6										
12/9/2016	1849	0	0			0	0	0		Adjusting \$4,470.66
1/10/2017	2343	0	0			0	0	0		Adjusting \$4,501.57
2/10/2017	2840	0	0			0	0	0		Adjusting \$4,501.57
Detail Total:										\$30,821.84
01.0.00000.0.00000.74400.3312. OASDI. Class 2300000		\$22,001.00	\$0.00	\$22,001.00	\$14,548.15	\$14,548.15	\$7,452.85	\$0.00	\$7,452.85	33.88%

Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
7/25/2016	444	0	0			0	0	0		Adjusting \$802.03
8/25/2016	607	0	0			0	0	0		Adjusting \$745.88
9/23/2016	887	0	0			0	0	0		Adjusting \$863.40
9/9/2016	995	0	0			0	0	0		Adjusting \$1,083.15
9/9/2016	1284	0	0			0	0	0		Adjusting \$0.77
8/10/2016	1335	0	0			0	0	0		Adjusting \$1,091.69
8/15/2016	1402	0	0			0	0	0		Adjusting \$306.52
10/25/201	1409	0	0			0	0	0		Adjusting \$864.83
6										
10/7/2016	1410	0	0			0	0	0		Adjusting \$1,149.69
10/25/201	1463	0	0			0	0	0		Adjusting \$8.31
6										
11/16/201	1590	0	0			0	0	0		Adjusting \$56.83
6										
11/21/201	1594	0	0			0	0	0		Adjusting \$674.36
6										
11/10/201	1712	0	0			0	0	0		Adjusting \$1,243.08
6										
12/9/2016	1849	0	0			0	0	0		Adjusting \$910.70
12/21/201	1973	0	0			0	0	0		Adjusting \$618.33
6										
12/13/201	2050	0	0			0	0	0		Adjusting \$39.21
6										
12/21/201	2051	0	0			0	0	0		Adjusting \$31.82
6										
1/10/2017	2343	0	0			0	0	0		Adjusting \$1,153.82
1/25/2017	2442	0	0			0	0	0		Adjusting \$871.22
2/10/2017	2840	0	0			0	0	0		Adjusting \$1,161.29
2/24/2017	2940	0	0			0	0	0		Adjusting \$871.22
Detail Total:										\$14,548.15

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.3332. 2300000	MEDI. Class	\$5,173.00	\$0.00	\$5,173.00	\$3,594.95	\$3,594.95	\$1,578.05	\$0.00	\$1,578.05	30.51%

Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
7/25/2016	444	0	0			0	0	0		Adjusting \$187.56
8/25/2016	607	0	0			0	0	0		Adjusting \$174.43
9/23/2016	887	0	0			0	0	0		Adjusting \$201.94
9/9/2016	995	0	0			0	0	0		Adjusting \$253.33
9/9/2016	1284	0	0			0	0	0		Adjusting \$0.18
8/10/2016	1335	0	0			0	0	0		Adjusting \$255.33
8/15/2016	1402	0	0			0	0	0		Adjusting \$71.68
10/25/2016	1409	0	0			0	0	0		Adjusting \$202.24
10/7/2016	1410	0	0			0	0	0		Adjusting \$268.88
10/25/2016	1463	0	0			0	0	0		Adjusting \$1.94
11/16/2016	1590	0	0			0	0	0		Adjusting \$13.29
11/21/2016	1594	0	0			0	0	0		Adjusting \$202.25
11/10/2016	1712	0	0			0	0	0		Adjusting \$290.73
12/9/2016	1849	0	0			0	0	0		Adjusting \$299.31
12/21/2016	1973	0	0			0	0	0		Adjusting \$203.59
12/13/2016	2050	0	0			0	0	0		Adjusting \$9.17
12/21/2016	2051	0	0			0	0	0		Adjusting \$10.14
1/10/2017	2343	0	0			0	0	0		Adjusting \$269.85
1/25/2017	2442	0	0			0	0	0		Adjusting \$203.75
2/10/2017	2840	0	0			0	0	0		Adjusting \$271.61
2/24/2017	2940	0	0			0	0	0		Adjusting \$203.75
Detail Total:										\$3,594.95

01.0.00000.0.00000.74400.3342. 2300000	ARP. Class	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00	100.00%
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01.0.00000.0.00000.74400.3412. 2300000	HW Benefits Class	\$154,548.00	\$0.00	\$154,548.00	\$50,632.32	\$50,632.32	\$103,915.68	\$0.00	\$103,915.68	67.24%
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Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
9/9/2016	995	0	0			0	0	0		Adjusting \$8,413.80
10/7/2016	1410	0	0			0	0	0		Adjusting \$8,413.80
11/10/2016	1712	0	0			0	0	0		Adjusting \$8,451.18
12/9/2016	1849	0	0			0	0	0		Adjusting \$8,451.18
1/10/2017	2343	0	0			0	0	0		Adjusting \$8,451.18
2/10/2017	2840	0	0			0	0	0		Adjusting \$8,451.18
Detail Total:										\$50,632.32

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.3512. SUI, Class 2300000		\$178.00	\$0.00	\$178.00	\$123.39	\$123.39	\$54.61	\$0.00	\$54.61	30.68%

Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
7/25/2016	444	0	0			0	0	0		Adjusting \$6.48
8/25/2016	607	0	0			0	0	0		Adjusting \$6.02
9/23/2016	887	0	0			0	0	0		Adjusting \$6.97
9/9/2016	995	0	0			0	0	0		Adjusting \$8.76
9/9/2016	1284	0	0			0	0	0		Adjusting \$0.01
8/10/2016	1335	0	0			0	0	0		Adjusting \$8.80
8/15/2016	1402	0	0			0	0	0		Adjusting \$2.47
10/25/2016	1409	0	0			0	0	0		Adjusting \$6.97
10/7/2016	1410	0	0			0	0	0		Adjusting \$9.29
10/25/2016	1463	0	0			0	0	0		Adjusting \$0.07
11/16/2016	1590	0	0			0	0	0		Adjusting \$0.46
11/21/2016	1594	0	0			0	0	0		Adjusting \$6.97
11/10/2016	1712	0	0			0	0	0		Adjusting \$10.03
12/9/2016	1849	0	0			0	0	0		Adjusting \$10.34
12/21/2016	1973	0	0			0	0	0		Adjusting \$7.02
1/10/2017	2343	0	0			0	0	0		Adjusting \$9.31
1/25/2017	2442	0	0			0	0	0		Adjusting \$7.02
2/10/2017	2840	0	0			0	0	0		Adjusting \$9.38
2/24/2017	2940	0	0			0	0	0		Adjusting \$7.02
Detail Total:										\$123.39

01.0.00000.0.00000.74400.3612. W/C, Class 2300000		\$10,895.00	\$0.00	\$10,895.00	\$7,067.04	\$7,067.04	\$3,827.96	\$0.00	\$3,827.96	35.14%
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Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
9/9/2016	995	0	0			0	0	0		Adjusting \$898.37
9/9/2016	1284	0	0			0	0	0		Adjusting \$0.38
8/10/2016	1335	0	0			0	0	0		Adjusting \$925.18
8/15/2016	1402	0	0			0	0	0		Adjusting \$149.74
10/7/2016	1410	0	0			0	0	0		Adjusting \$988.31
10/25/2016	1463	0	0			0	0	0		Adjusting \$4.06
11/16/2016	1590	0	0			0	0	0		Adjusting \$27.77
11/10/2016	1712	0	0			0	0	0		Adjusting \$1,033.23
12/9/2016	1849	0	0			0	0	0		Adjusting \$1,051.20
1/10/2017	2343	0	0			0	0	0		Adjusting \$992.40
2/10/2017	2840	0	0			0	0	0		Adjusting \$996.40
Detail Total:										\$7,067.04

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01 0 00000 0 00000 74400 3712 2300000	Retiree Benefits, Class	\$10,290.12	\$0.00	\$10,290.12	\$7,839.25	\$7,839.25	\$2,450.87	\$0.00	\$2,450.87	23.82%

Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
9/9/2016	995	0	0			0	0	0		Adjusting	\$996.54
9/9/2016	1284	0	0			0	0	0		Adjusting	\$0.42
8/10/2016	1335	0	0			0	0	0		Adjusting	\$1,026.25
8/15/2016	1402	0	0			0	0	0		Adjusting	\$166.10
10/7/2016	1410	0	0			0	0	0		Adjusting	\$1,096.31
10/25/2016	1463	0	0			0	0	0		Adjusting	\$4.50
11/16/2016	1590	0	0			0	0	0		Adjusting	\$30.80
11/10/2016	1712	0	0			0	0	0		Adjusting	\$1,146.14
12/9/2016	1849	0	0			0	0	0		Adjusting	\$1,166.08
1/10/2017	2343	0	0			0	0	0		Adjusting	\$1,100.83
2/10/2017	2840	0	0			0	0	0		Adjusting	\$1,105.28
Detail Total:											\$7,839.25

01 0 00000 0 00000 74400 4320 2300000	OPEB Active Emp, Class	\$15,480.00	\$0.00	\$15,480.00	\$5,802.92	\$5,802.92	\$9,677.08	\$0.00	\$9,677.08	62.51%
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Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
9/9/2016	995	0	0			0	0	0		Adjusting	\$967.05
9/9/2016	1284	0	0			0	0	0		Adjusting	\$0.62
10/7/2016	1410	0	0			0	0	0		Adjusting	\$967.05
11/10/2016	1712	0	0			0	0	0		Adjusting	\$967.05
12/9/2016	1849	0	0			0	0	0		Adjusting	\$967.05
1/10/2017	2343	0	0			0	0	0		Adjusting	\$967.05
2/10/2017	2840	0	0			0	0	0		Adjusting	\$967.05
Detail Total:											\$5,802.92

01 0 00000 0 00000 74400 4320 2300000	Supplies	\$10,000.00	\$0.00	\$10,000.00	\$1,851.45	\$1,851.45	\$8,148.55	\$1,392.49	\$6,756.06	67.56%
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Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
7/29/2016	174	142045	0	7142016	170008	1060		0 Refreshments/Lunches for interview Panelists and P	VINCE'S PASTA & PIZZA	Accounts Payable	\$25.31
8/11/2016	281	142603	0	15233	170820	1100		0 9/16 x 3 1/2 Engraved Plate - Deneese Thompson	PALMDALE TROPHY	Accounts Payable	\$3.27
8/11/2016	281	142603	0	15233	170820	1100		0 9/16 x 3 1/2 Engraved Plate - Rosa Brambila Fuller	PALMDALE TROPHY	Accounts Payable	\$3.27
8/11/2016	281	142603	0	15233	170820	1100		0 2 . 8 Engraved Signage - Rosa B. Fuller	PALMDALE TROPHY	Accounts Payable	\$12.21
8/23/2016	456	143095	0	8569184080 01	170454	1150		0 2016_17 to purchase office supplies (toner cartrid	OFFICE DEPOT	Accounts Payable	\$172.71
8/23/2016	456	143095	0	8569209750 01	170454	1150		0 2016_17 to purchase office supplies (toner cartrid	OFFICE DEPOT	Accounts Payable	\$45.77
8/26/2016	508	143202	0	8514101190 02	170454	1169		0 2016_17 to purchase office supplies (toner cartrid	OFFICE DEPOT	Accounts Payable	\$17.43

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
9/13/2016 694	143991 0 8514101190 01	171495	1233		0 2016-17 for purchase of office supplies (toner, pe	OFFICE DEPOT		Accounts Payable	\$185.13	
9/1/2016 721	143698 0 79058	170852	1191		0 500 Business cards for new Commissioner Rosa Bramb	FOUR STAR PRINTING		Accounts Payable	\$32.70	
9/1/2016 721	143698 0 79058	170852	1191		0 Set up charge for business cards - new Commissione	FOUR STAR PRINTING		Accounts Payable	\$8.18	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 Brother DK-1204 Labels	OFFICE DEPOT		Accounts Payable	\$15.79	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 1/3 cut Office Depot file folders	OFFICE DEPOT		Accounts Payable	\$19.75	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 Giant Foot door stop	OFFICE DEPOT		Accounts Payable	\$12.43	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 Sheet Protectors	OFFICE DEPOT		Accounts Payable	\$8.67	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 Post-it arrow printed flags	OFFICE DEPOT		Accounts Payable	\$7.94	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 Post-it durable tabs	OFFICE DEPOT		Accounts Payable	\$5.35	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 Fellowes gel keyboard wrist rest	OFFICE DEPOT		Accounts Payable	\$11.79	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 HP 45A toner cartridge	OFFICE DEPOT		Accounts Payable	\$216.21	
10/4/2016 968	145233 0 8683419390 01	171736	1337		0 HP 12A toner cartridge	OFFICE DEPOT		Accounts Payable	\$66.86	
10/11/2016 1049	145486 0 8683420950 01	171736	1373		0 Acrylic L-shaped sign holders	OFFICE DEPOT		Accounts Payable	\$49.04	
10/17/2016 1197	145812 0 10052016	170008	1400		0 Refreshments/Lunches for interview Panelists and P	VINCE'S PASTA & PIZZA		Accounts Payable	\$32.02	
10/25/2016 1277	146240 0 10212016	170008	1441		0 Refreshments/Lunches for interview Panelists and P	VINCE'S PASTA & PIZZA		Accounts Payable	\$38.72	
11/10/2016 1509	146954 0 161102	172416	1518		0 11x14 portrait of new commissioner: Location Photo	HANK MORRIS PHOTOGRAPHY		Accounts Payable	\$50.00	
11/10/2016 1509	146954 0 161102	172416	1518		0 11x14 portrait of new commissioner: Digital Image	HANK MORRIS PHOTOGRAPHY		Accounts Payable	\$10.00	
11/10/2016 1509	146954 0 161102	172416	1518		0 11x14 portrait of new commissioner: framed print	HANK MORRIS PHOTOGRAPHY		Accounts Payable	\$160.00	
11/21/2016 1614	147450 0 11082016	170008	1566		0 Refreshments/Lunches for interview Panelists and P	VINCE'S PASTA & PIZZA		Accounts Payable	\$53.26	
12/8/2016 1787	148324 0 NOV2016A	170154	1641		0 GROCERY store items for QAI's, PC meetings and oth	STATER BROTHERS MARKETS		Accounts Payable	\$58.70	
12/19/2016 1816	0 0	0	0		118 Paper, White, Dup, 8.5 x 11, 20 lb			Warehouse	\$123.18	
1/3/2017 1970	149051 0 8880384290 01	172734	1706		0 Office Depot 1/3 Cut File Folders	OFFICE DEPOT		Accounts Payable	\$19.75	
1/3/2017 1970	149051 0 8880384290 01	172734	1706		0 Office Depot Incline Sorter	OFFICE DEPOT		Accounts Payable	\$13.33	
1/3/2017 1970	149051 0 8880384290 01	172734	1706		0 Office Depot Metro Mesh Front-Load Letter Tray	OFFICE DEPOT		Accounts Payable	\$9.61	
1/3/2017 1970	149051 0 8880384290 01	172734	1706		0 Office Depot Hanging Folders	OFFICE DEPOT		Accounts Payable	\$17.03	
1/3/2017 1970	149051 0 8880384290 01	172734	1706		0 Pentel Quicker Clicker eraser refills	OFFICE DEPOT		Accounts Payable	\$4.17	
1/3/2017 1970	149051 0 8880384290 01	172734	1706		0 Paper Mate Flair Pens	OFFICE DEPOT		Accounts Payable	\$14.16	
1/3/2017 1970	149051 0 8880384290 02	172734	1706		0 Mr. Coffee 8012 Cup Coffee Filters	OFFICE DEPOT		Accounts Payable	\$4.78	
1/6/2017 2104	149335 0 12122016	170008	1722		0 Refreshments/Lunches for interview Panelists and P	VINCE'S PASTA & PIZZA		Accounts Payable	\$36.81	

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
1/13/2017 2226 150182000 0 161102 172416 1757	0 Use tax payment - 11x14 portrait of new commission					STATE BOARD OF EQUALIZATION		Accounts Payable	\$4.50	
1/13/2017 2226 150182000 0 161102 172416 1757	0 Use tax payment - 11x14 portrait of new commission					STATE BOARD OF EQUALIZATION		Accounts Payable	\$0.90	
1/13/2017 2226 150182000 0 161102 172416 1757	0 Use tax payment - 11x14 portrait of new commission					STATE BOARD OF EQUALIZATION		Accounts Payable	\$14.40	
1/30/2017 2572 150506 0 1232017 170008 1825	0 Refreshments/Lunches for interview Panelists and P					VINCE'S PASTA & PIZZA		Accounts Payable	\$21.10	
2/3/2017 2672 150614 0 8987834720 01 173163 1857	0 Staple Cartridge for HP 4345					OFFICE DEPOT		Accounts Payable	\$56.76	
2/3/2017 2672 150614 0 8987834720 01 173163 1857	0 1/4" Standard Staples					OFFICE DEPOT		Accounts Payable	\$16.96	
2/23/2017 2953 151552 0 6342160 173293 1943	0 Scantron exam scoring sheets					SCANTRON CORP		Accounts Payable	\$139.16	
3/1/2017 3024 151841 0 2272017 170008 1970	0 Refreshments/Lunches for interview Panelists and P					VINCE'S PASTA & PIZZA		Accounts Payable	\$32.34	
Detail Total:									\$1,851.45	
01.0.00000.0.00000.74400.4380.2300000	Supplies-Technology	\$2,000.00	\$0.00	\$2,000.00	\$117.83	\$117.83	\$1,882.17	\$0.00	\$1,882.17	94.11%

Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
2/10/2017	2799	150985	0	GTS4897	173208	1894		0 HP-compatible printer ADF maintenance kit	CDW GOVERNMENT INC	Accounts Payable	\$117.83
Detail Total:											\$117.83

01.0.00000.0.00000.74400.4420.2300000	Non Cap Asset	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	\$550.00	\$0.00	\$550.00	100.00%
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01.0.00000.0.00000.74400.5210.2300000	Mileage	\$500.00	\$0.00	\$500.00	\$36.34	\$36.34	\$463.66	\$0.00	\$463.66	92.73%
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Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
11/9/2016	1502	147064	0	SEPT2016M ILG		0	1511	0 Mileage	THEUS, MARY	Accounts Payable	\$36.34
Detail Total:											\$36.34

01.0.00000.0.00000.74400.5220.2300000	Conferences/Mileage	\$11,600.00	\$0.00	\$11,600.00	\$10,616.56	\$10,616.56	\$983.44	\$0.00	\$983.44	8.48%
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Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
7/15/2016	29	1416500	0	CF17033RG	16390	1015		0 Registration Payable to NeoGov (CAL CARD)	CONFERENCES	Accounts Payable	\$750.00
8/15/2016	286	142687	0	CF17033LG 3	16390	1113		0 Lodging Payable to The Mirage Resort & Casino (CAL	CONFERENCES	Accounts Payable	\$204.96
8/15/2016	286	142688	0	CF17033LG 2	16390	1113		0 Lodging Payable to The Mirage Resort & Casino (CAL	CONFERENCES	Accounts Payable	\$204.96
8/16/2016	293	142725	0	CF17033LG	16390	1118		0 Lodging Payable to The Mirage Resort & Casino (CAL	CONFERENCES	Accounts Payable	\$280.00
10/24/2016	1272	146137	0	CF17033ML	16390	1436		0 Meals	CONFERENCES	Accounts Payable	\$63.93
10/24/2016	1272	146138	0	CF17033MI ML	16390	1436		0 Mileage	CONFERENCES	Accounts Payable	\$26.78
10/24/2016	1272	146138	0	CF17033MI ML	16390	1436		0 Meals	CONFERENCES	Accounts Payable	\$64.37

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
11/9/2016 1511	146950 0 CF17006PK ML	16390	1520	0 Mileage		CONFERENCES		Accounts Payable	\$11.75	
11/9/2016 1511	146950 0 CF17006PK ML	16390	1520	0 Meals		CONFERENCES		Accounts Payable	\$135.71	
12/19/2016 6 1884	148785 0 CF17229RG	16600	1682	0 Registration Payable to SPCA		CONFERENCES		Accounts Payable	\$2,375.00	
12/19/2016 6 1884	148786 0 CF17229LG 5	16600	1682	0 Lodging Payable to Westin St. Francis Hotel		CONFERENCES		Accounts Payable	\$856.23	
12/19/2016 6 1884	1487587 0 CF17229LG 4	16600	1682	0 Lodging Payable to Westin St. Francis Hotel		CONFERENCES		Accounts Payable	\$856.23	
12/19/2016 6 1884	148788 0 CF17229LG 3	16600	1682	0 Lodging Payable to Westin St. Francis Hotel		CONFERENCES		Accounts Payable	\$856.23	
12/19/2016 6 1884	148789 0 CF17229LG 2	16600	1682	0 Lodging Payable to Westin St. Francis Hotel		CONFERENCES		Accounts Payable	\$856.23	
12/19/2016 6 1884	148790 0 CF17229LG	16600	1682	0 Lodging Payable to Westin St. Francis Hotel		CONFERENCES		Accounts Payable	\$856.23	
12/20/2016 6 1937	148846 0 CF17229AF	16600	1686	0 Air Fare (Debra Ramirez Airfare on CF17226 pd by S		CONFERENCES		Accounts Payable	\$250.68	
2/1/2017 2607	150544 0 CF17229MI STPKML	16600	1846	0 Mileage		CONFERENCES		Accounts Payable	\$56.18	
2/1/2017 2607	150544 0 CF17229MI STPKML	16600	1846	0 Meals		CONFERENCES		Accounts Payable	\$117.08	
2/1/2017 2607	150544 0 CF17229MI STPKML	16600	1846	0 Shuttle/Taxi		CONFERENCES		Accounts Payable	\$67.50	
2/1/2017 2607	150544 0 CF17229MI STPKML	16600	1846	0 Parking		CONFERENCES		Accounts Payable	\$25.00	
2/21/2017 2934	151442 0 CF17229ML	16600	1933	0 Meals		CONFERENCES		Accounts Payable	\$69.37	
2/21/2017 2934	151443 0 CF17229MI PKML2	16600	1933	0 Mileage		CONFERENCES		Accounts Payable	\$394.83	
2/21/2017 2934	151443 0 CF17229MI PKML2	16600	1933	0 Meals		CONFERENCES		Accounts Payable	\$112.73	
2/21/2017 2934	151443 0 CF17229MI PKML2	16600	1933	0 Parking		CONFERENCES		Accounts Payable	\$108.00	
2/21/2017 2934	151444 0 F17229MIP KML	16600	1933	0 Mileage		CONFERENCES		Accounts Payable	\$394.83	
2/21/2017 2934	151444 0 F17229MIP KML	16600	1933	0 Meals		CONFERENCES		Accounts Payable	\$110.29	
2/21/2017 2934	151444 0 F17229MIP KML	16600	1933	0 Parking		CONFERENCES		Accounts Payable	\$235.98	
2/21/2017 2934	151445 0 F17229PKM L	16600	1933	0 Meals		CONFERENCES		Accounts Payable	\$74.48	
2/21/2017 2934	151445 0 F17229PKM L	16600	1933	0 Parking		CONFERENCES		Accounts Payable	\$201.00	
Detail Total:									\$10,616.5	
01.0.00000.0.00000.74400.5310. District Membership 2300000		\$3,050.00	\$0.00	\$ 3, 050 .00	\$3,050.00	\$3,050.00	\$0.00	\$0.00	\$0.00	0.00%

Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
7/15/2016	50	141664	0	0002745	170015	1014		0 2016 - 17 Annual Membership Fee - Products and ser	CODESP	Accounts Payable	\$1,950.00
7/15/2016	50	141689	0	58201617	170219	1014		0 CA SCHOOL PERSONNEL COMMISSIONERS ASSOCIATION - An	CSPCA.	Accounts Payable	\$1,100.00
Detail Total:											\$3,050.00

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01 0.00000 0.00000 74400.5712 2300000	Direct Costs-Printing	* \$1,100.00	\$0.00	\$1,100.00	\$610.51	\$610.51	\$489.49	\$0.00	\$489.49	44.50%

Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
9/15/2016	692	0	0		0	0		0 2648-Personnel Comm		Adjusting \$2.10
9/15/2016	692	0	0		0	0		0 2703-Personnel Comm		Adjusting \$2.00
9/15/2016	692	0	0		0	0		0 2704-Personnel Comm		Adjusting \$2.00
9/15/2016	692	0	0		0	0		0 2705-Personnel Comm		Adjusting \$2.00
9/15/2016	692	0	0		0	0		0 2706-Personnel Comm		Adjusting \$13.00
9/15/2016	692	0	0		0	0		0 2707-Personnel Comm		Adjusting \$2.00
9/15/2016	692	0	0		0	0		0 2709-Personnel Comm		Adjusting \$2.00
9/15/2016	692	0	0		0	0		0 2710-Personnel Comm		Adjusting \$15.00
9/15/2016	692	0	0		0	0		0 2712-Personnel Comm		Adjusting \$5.10
9/15/2016	692	0	0		0	0		0 2718-Personnel Comm		Adjusting \$3.00
10/13/2016	1039	0	0		0	0		0 2817-Pers Commission		Adjusting \$42.00
11/1/2016	1339	0	0		0	0		0 2877-Personnel Comm		Adjusting \$15.00
11/1/2016	1339	0	0		0	0		0 2889-Personnel Comm		Adjusting \$3.05
11/1/2016	1339	0	0		0	0		0 2955-Personnel Comm		Adjusting \$96.00
11/1/2016	1339	0	0		0	0		0 2961-Personnel Comm		Adjusting \$39.00
11/1/2016	1339	0	0		0	0		0 Personnel Commission		Adjusting \$81.16
1/12/2017	2196	0	0		0	0		0 3117-Personnel Commission		Adjusting \$113.60
1/12/2017	2199	0	0		0	0		0 3031-Personnel Commission		Adjusting \$57.50
1/12/2017	2199	0	0		0	0		0 3052-Personnel Commission		Adjusting \$115.00
Detail Total:										\$610.51

01 0.00000 0.00000 74400.5713 2300000	Direct Costs-Data Proc	* \$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00	100.00%
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01 0.00000 0.00000 74400.5714 2300000	Direct Costs-Call Out	* \$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
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01 0.00000 0.00000 74400.5715 2300000	Direct Costs-Maint	* \$185.00	\$0.00	\$185.00	\$140.40	\$140.40	\$44.60	\$0.00	\$44.60	24.11%
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Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
9/15/2016	698	0	0		0	0		0 PC - 56414		Adjusting \$51.45
9/15/2016	698	0	0		0	0		0 PC - 56414		Adjusting \$30.00
9/15/2016	698	0	0		0	0		0 PC - 56414		Adjusting \$3.00
2/6/2017	2641	0	0		0	0		0 PC - 58444		Adjusting \$17.15
2/6/2017	2641	0	0		0	0		0 PC - 58444		Adjusting \$4.00
2/6/2017	2641	0	0		0	0		0 PC - 58444		Adjusting \$0.50
2/16/2017	2827	0	0		0	0		0 Direct Costs-Maint PC-SITE 18-57460		Adjusting \$34.30
Detail Total:										\$140.40

01 0.00000 0.00000 74400.5719 2300000	Direct Costs-Mailing Services	\$2,000.00	\$0.00	\$2,000.00	\$439.72	\$439.72	\$1,560.28	\$0.00	\$1,560.28	78.01%
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Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud				
Transaction Detail (Maximum)														
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount				
9/2/2016	548	0	0		0	0		0 PERSONNEL COMMISSION - 113		Adjusting \$99.71				
10/11/2016	1015	0	0		0	0		0 PERSONNEL COMMISSION - 129		Adjusting \$69.89				
6														
10/31/2016	1330	0	0		0	0		0 PERSONNEL COMMISSION - 100		Adjusting \$79.50				
6														
1/12/2017	2200	0	0		0	0		0 PERSONNEL COMMISSION - 101		Adjusting \$73.73				
1/17/2017	2250	0	0		0	0		0 PERSONNEL COMMISSION - 91		Adjusting \$60.26				
2/3/2017	2618	0	0		0	0		0 PERSONNEL COMMISSION - 65		Adjusting \$56.63				
Detail Total:										\$439.72				
01.0.00000.0.00000.74400.5810. Advertising - Legal						\$7,000.00	\$0.00	\$7,000.00	\$1,289.80	\$1,289.80	\$5,710.20	\$263.00	\$5,447.20	77.82%

Transaction Detail (Maximum)													
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount		
9/16/2016	720	144230	0	2782391	171431	1262		0 Job Posting with CASBO Invoice #2782391	CASBO	Accounts Payable	\$150.00		
10/11/2016	1049	145462	0	161078PD	171969	1373		0 1/4 page full color ad	SCHOOL NEWS ROLL CALL, LLC	Accounts Payable	\$263.00		
11/9/2016	1510	146961	0	32278172	172325	1519		0 Newspaper Ad for open employment positions.	A V PRESS	Accounts Payable	\$167.55		
12/2/2016	1742	147995	0	161079PD	172644	1610		0 School News 1/4 page Full Color Ad for open posi	SCHOOL NEWS ROLL CALL, LLC	Accounts Payable	\$263.00		
12/8/2016	1786	148339	0	ACCT31241	171746	1639		0 AV Press advertisement for: Asst Director, Busines	A V PRESS	Accounts Payable	\$152.51		
12/16/2016	1881	148737	0	32251136	172735	1675		0 Ad #32251136: Assistant Director, Business Svcs	A V PRESS	Accounts Payable	\$156.27		
3/7/2017	3077	152243	0	32316896	173485	2005		0 AD #32316896, AV Press print ad for employment rec	A V PRESS	Accounts Payable	\$137.47		
Detail Total:											\$1,289.80		
01.0.00000.0.00000.74400.5822. Legal Expenses					\$40,000.00	\$0.00	\$40,000.00	\$6,090.25	\$6,090.25	\$33,909.75	\$33,909.75	\$0.00	0.00%

Transaction Detail (Maximum)														
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount			
9/16/2016	840	144262	0	481761	171555	1258		0 JUNE 2016 - LEGAL SERVICES - PERSONNEL COMMISSION	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$1,320.00			
9/27/2016	1041	144829	0	489691	171555	1314		0 7/7/16 - LEGAL SERVICES - PERSONNEL COMMISSION	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$420.00			
10/13/2016	1286	145705	0	487131	171555	1385		0 2016-2017AUG2016 - LEGAL SERVICES - PERSONNEL COM	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$4,350.25			
Detail Total:											\$6,090.25			
01.0.00000.0.00000.74400.5628. Software Support					*	\$15,000.00	\$0.00	\$15,000.00	\$14,261.00	\$14,261.00	\$739.00	\$0.00	\$739.00	4.93%

Transaction Detail (Maximum)										
Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal Amount
7/27/2016	191	142251	0	INV18406	170501	1047		0 Biddle Software - License Renewal	NEOGOV	Accounts Payable \$2,761.00
9/20/2016	893	144638	0	INV18399	171213	1275		0 To Pay NeoGov 12 Month Insight Enterprise Users Li	NEOGOV	Accounts Payable \$11,500.00
Detail Total:										\$14,261.00

Palmdale School District

Personnel Commission 230

From Date: 7/1/2016

To Date: 3/14/2017

Fiscal Year: 2016-2017

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.5830.23000000	Consultants	\$40,400.00	\$0.00	\$40,400.00	\$11,098.50	\$11,098.50	\$29,301.50	\$28,901.50	\$400.00	0.99%

Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
10/28/2016	1480	146462	0	20161051	162677	1458	0	CONDUCT A TOTAL COMPENSATION	EDUCATIONAL MANAGEMENT SOLUTIONS	Accounts Payable	\$9,248.75
3/1/2017	3058	151899	0	20171006	162677	1965	0	10/12/16, 11/9/16 - TOTAL COMPENSATION	EDUCATIONAL MANAGEMENT SOLUTIONS	Accounts Payable	\$1,849.75
								STUDEY (SA)		Detail Total:	\$11,098.50

01.0.00000.0.00000.74400.5890.23000000	Other Operation Services	\$2,000.00	\$0.00	\$2,000.00	\$170.00	\$120.00	\$1,880.00	\$930.00	\$950.00	47.50%
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Transaction Detail (Maximum)

Date	Entry	Check No	Deposit No	Invoice No	PO Number	Voucher	Shipment	Memo	Vendor	Journal	Amount
12/1/2016	1736	148072	0	3421	172333	1604	0	Two (2) shred boxes are located at PC	SHREDS UNLIMITED	Accounts Payable	\$70.00
2/6/2017	2690	150676	0	3726	172333	1867	0	Two (2) shred boxes are located at PC	SHREDS UNLIMITED	Accounts Payable	\$50.00
										Detail Total:	\$120.00

Function: Personnel Commission - 74400

\$765,032.36	\$0.00	\$765,032.36	\$403,517.87	\$403,517.87	\$363,514.40	\$65,306.74	\$206,117.75	28.71%
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